

**ACCESS CARD AND KEY REQUEST FORM
PYRAMID PROPERTIES
1717 W. 6TH STREET
AUSTIN, TX 78703**

SUITE # _____ **TENANT NAME:** _____

EMPLOYEE NAME: _____

PHONE #: _____

ITEMS NEEDED:

- | | | | |
|-------|------------------------------|----------------|--|
| _____ | BUILDING ACCESS CARD | \$15.00 | |
| _____ | BEST ACCESS SUITE KEY | \$ 5.00 | |
| _____ | PARKING TAG | \$ 5.00 | (parking tag request form included) |
| _____ | REASSIGN ACCESS CARD | \$ 5.00 | |

ADDITIONAL INFORMATION OR COMMENTS:

ENTERED BY: _____ **DATE:** _____

* All items are billed to the tenant at a later date. Please do not send a check or cash with your request forms.