

1801 NORTH LAMAR

OVERTIME AIR INSTRUCTIONS

1801 North Lamar has an Energy Management System which allows tenants to control the after-hours heating and cooling of their suite. Should you need overtime air, please follow this procedure:

- (1) CALL (512) **480-9520**
- (2) When message answers, press ONE (1) and you will hear another ring followed by a *one beep tone*.
- (3) ENTER your code number (_____) for Unit number _____.
- (4) You will hear *two beep tones* indicating that the code is valid.
- (5) ENTER the number of hours that you want overtime air (1, 2 or 3).
- (6) You will hear *three beep tones* indicating that your entry is valid.
- (7) After a short pause you will hear *four beep tones* indicating that the overtime air request has been processed.
- (8) Hang up.

*Contact the Management office (512) 472-1585 for initial code and unit numbers.

